**Entrepreneurial Leadership Development Plan**

*(Final Output: A Written Plan with 5 SMART Goals)*

**Step 1: Reflect on Your Current Leadership Profile**

* Write a short self-assessment (1–2 paragraphs).
* Reflect honestly on:
  + Your leadership strengths
  + Your weaknesses or areas you want to improve
  + Leadership experiences you already have (e.g., school projects, organizations, businesses)

**Tip:** You can use simple tools like a SWOT analysis (Strengths, Weaknesses, Opportunities, Threats).

**Step 2: Identify 3–5 Entrepreneurial Leadership Skills You Want to Develop**

* Choose specific leadership skills crucial for entrepreneurs (e.g., decision-making under uncertainty, risk-taking, innovation mindset, resilience, team building).
* Briefly explain **why** each skill is important for your personal goals.

**Step 3: Set Five (5) SMART Goals for Each Skill**

* For **each skill**, create a **SMART goal**:
  + **S**pecific: Clearly define the skill.
  + **M**easurable: How will you track your progress?
  + **A**chievable: Is it realistic for you?
  + **R**elevant: Does it align with your entrepreneurial dream?
  + **T**ime-bound: Set a timeline within the 5-year frame.

**Example:**  
❌ Vague: "Become better at public speaking."  
✅ SMART: "Within 18 months, complete a Toastmasters program and deliver at least 5 public speeches to improve my entrepreneurial pitching skills."

**Step 4: Design an Action Plan for Each Goal**

* For every SMART goal, outline **specific actions** you will take.
* Examples of actions:
  + Attend workshops or training programs
  + Find a mentor in entrepreneurship
  + Start a small side business project
  + Read key leadership and entrepreneurship books
  + Join a leadership organization or business incubator

**Format Tip:** Use a simple table or bullet points for clarity.

**Step 5: Create a 5-Year Timeline**

* Sketch a basic timeline showing when you aim to achieve each goal.
* Break it down into:
  + Short-term goals (1–2 years)
  + Medium-term goals (3–4 years)
  + Long-term goals (by year 5)

You can use a simple horizontal timeline or milestone map.

**Step 6: Final Reflection**

* End with a brief (1-page) reflection answering:
  + How will developing these leadership skills shape you as a future entrepreneur?
  + What challenges do you expect and how will you overcome them?

**Final Submission Requirements:**

* Length: **4–6 pages** (Times New Roman, 11-pt font, 1.5 spaced)
* Format:
  + Cover page
  + Introduction
  + Skills & SMART Goals
  + Action Plans
  + Timeline
  + Final Reflection
* Deadline: MAY 14, 2025 on or before 5:00PM, Faculty Office